

PowerSoftMD Newsletter

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POWERSOFTMD— UPGRADE VERSION

PowerSoftMD's limit of active patients has been expanded to 100,000.

We have completed an upgrade version that provides this new capacity.

Remember, you can always archive an unlimited number of inactive patients.

We have completed test-

ing this new upgrade version, code name "Super Version", in house and at multiple client offices.

The conversion from the regular version of PowerSoftMD to this new upgrade "Super Version" is very easy.

It takes about 20 to 30 minutes. We will link to your office via the Inter-

net and walk you through the steps. At the same time we will be talking with you on the telephone explaining every thing we do.

So, please give us a call to schedule your Internet upgrade session with us.

All future updates will require that you have this upgrade version installed.

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POCKETMD - PATIENTS & SCHEDULE ON KEY CHAIN



Once you have upgraded to the new "Super Version" of PowerSoftMD, order "PocketMD", a new program allowing you to quickly export a copy of key patient information to a USB Jump Drive.

This allows you to plug the USB drive into any Windows XP or Vista computer and access your patient information, without installing any software!

Keep and access vital information right from your key chain USB Drive.

Even a copy of your **Schedule** is also exported and is viewable. It lets you find patients by any part of their name, telephone number, address, etc.

The patient information includes, name, address, phone numbers, birth date, age, first visit date, last visit, last recall, balances, insurance carriers, family members, comments, etc.

Special status such as; Collections, Cash Only, and In-Active are also included.

For an introductory period we are offering this software addition **Free** of charge. Once you have installed the above new upgrade version, just ask us for your free "PocketMD" CD.

Acct No.	146	Export Date	08282007	Name	ABERNATHY JAMES F		
	ACTIVE				1903 Main Street		
				Home Phone	1 314 934-8888		
				Work Phone	636 777-3333		
				Cell Phone	1 314 333-3333		
				Birth Date	12031975	Type	MediCare
				First Visit	05151989	Last Visit	06281996
				Doctor No.	02		
				Last Recall	01012007	Next Recall	12312008
				Pat Age	31		
				Ind. Balance	0.00		Fam Balance
					0.00		
				Prime Ins Carrier	PRINCIPAL HEALTH CARE KS		
				Sec. Ins Carrier			
				Comment			
				Family Members	ABERNATHY JAMES F 0.00		
				Search String			
Search	516	Num Records Exported					
Schedule	8/28/2007	Date of Last Export					
Export Records	2:20:39 PM	Time of Last Export					

Online Back Up

There are a growing number of companies offering Online Backups via the Internet. Here is some basic information that should help you select your service.

1. We recommend that you select a service which provides automatic encryption of your data with a password that you control. Make sure the service is HIPAA compliant.
2. If you are using EMR, typical offices create about 5 gigabytes of new storage per year. Of course, this varies on the amount of scanned documents and images you store and what their resolution is.
3. Most vendors allow you to upload everything the first time, which can take multiple days, then upload only the changed or new files per day which normally takes an hour or two.
4. Typically the daily backup can be scheduled to run over night.
5. Bear in mind that if it takes multiple days to upload all your data, it could take multiple days to download it in case you need to retrieve it, unless the vendor has a service where they can burn your data to DVD or another media for you.

An Alternative

With the cost of external hard drives being so reasonable, about \$150 for 500 gigabyte drives, we would recommend you consider using two external hard drives and alternate bringing them in and out of the office on a weekly basis.

They can be configured to keep an up-to-date image of all your data, even backing up changes as frequently as 4 times a day! Be sure and get at drive that supports both USB and Firewire. If you decide to do this, please tell us so that we may help.

Summary:

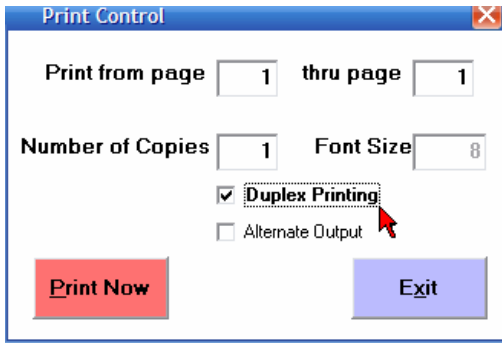
There is no substitute to doing a nightly backup tape or rev drive where you check it to make sure it's working and rotate the backups out of the office on a daily basis with at least 5 different backup sets.

At this point in time, we have no specific recommendation on what company you should use for Online Backup. One product you may want to look at is at www.iomega.com iStorage product.



DOUBLE-SIDED PRINTING

One of the new Green features in PowerSoftMD is Double-Sided or Duplex printing which saves money and paper.



When printing Daily and Monthly reports you can use the new "Duplex Print" option to print on both sides of the paper.

Naturally, to do this you will need a printer that supports duplex printing.

Printer prices have come down as the speed and features have increased.

One of the printers we use and have been very happy with is the HP L7680 color printer.



It has many features which include, high speed printing, separate color cartridges, all in one (printer, fax, copier, scanner), document

feeder and duplex printing, all for the low cost around \$350 to \$400.

PowerSoftMD Electronic Medical Records now lets you create and access double-sided documents in the patient electronic charts.

For example; consent forms, medical histories, pathology and lab reports, even correspondence, to name a few items.

ENHANCEMENT-SNEAK PREVIEW

1. Use the Print "Lab Request" from the SOAP Notes screen which lets you print and track Lab and Pathology requests.
2. On the Treatment and Payment Posting screens, a new button to the right of the Patient's name fields lets you display and/or revise their address information without using the General Screen.
3. In the Daily Reports, the Audit report now lists items that have been deleted which are indicated by have a "*"Del" code on the far right of each item.
4. EasySchedule will automatically prompt you if you try to completely delete or change an entire time slot entry. If you don't like this new feature, you can use the Schedule Utility Menu, the Set Scheduling Options, and click "De-Activate Safety
5. There is a new Collections report on the Monthly Reports Menu called the "Patient Portion Due Review". This will let you see patient amounts due that haven't had any payment for a specified number of days.
6. EasySchedule - The Cancellation Log has improved, now capturing the UserID of the person and the time they performed the cancellation. It's also easier to get to the report. Just click the toolbar "Print" option, then "Cancellation Report".
7. EasySchedule - If you have a comment on the GENERAL Screen and begin it with the special character "[" the comment field on the Schedule name search screen will blink in Red and White.
8. EasySchedule - when you do a name search where the patient is marked as "**SPECIAL*" on the general screen, the buttons allowing you to appoint them will be disabled, plus a large STOP symbol will be displayed.
9. The Employee Time Clock - the time override interface has improved. When overriding a time, a window pops up to make it easier for you to select the correct time.
10. Daily Reports - Patient Review now shows the count of the total number of patients listed, at the bottom of the report.

You can always find out about the new features by using the Primary Menu top "Looks and Aids" option then "Enhancement Lists", after you install your updates.



SCHEDULING - DID YOU KNOW?

You should be scheduling by looking up the patient record with the Binoculars Icon. This way, their account number will be on the scheduled appointment. This provides many benefits:

1. If there is a problem with the account, like "Collections", you will be notified!
2. When you click on an appointment name entry, a pop up info screen will show you the patients age in years and months (in green) and much additional info.
3. You can use the "Notes" button to enter extensive notes about the visit. This screen also shows notes from previous visits.
4. The print button will quickly

8:00AM		
	DIANE A LANESKY	Female <input checked="" type="checkbox"/>
	DOB 08181954 by HAL	53 1
	Home 314 434-3344	\$15
	Work 314 399-9999	Notes
9	Cell -	Photo DV FS
	COSC COS CONSULT 01	Confirm DTOX
	Needs Extra Time	Check In LASER
		Check Out
		Soap Info
		Print
10	D-610 Larry Anderson, MD	
:15	LANESKY DIANE{45}	
:30	NICHOLS COLLEE{56}	LASER
:45	BRANDON KATHY{316}	

5. A recovery log is generated to keep track of schedule changes. If you accidentally erase something you can print the log.
6. Who scheduled the appointment and when it was scheduled is automatically

print out a Patient Information form which you can use for updates, etc.

7. The patient record appointments screen is updated with up to the next 12 appointments.
8. You can use the Primary Menu "Appt List" button to find a patients future appointments without having to search the schedule.
9. You can print a Telephone report for any day which lists all the patient's phone numbers and schedule notes.
10. You can click the Photo button and see the patient's picture you've stored, as a double-check at check in time.

ENHANCEMENT REQUESTS

We continue to improve PowerSoftMD and user input is a substantial and important part of the process.

To help make it easier, a new feature of PowerSoftMD is the generation of an Enhancement Request Form. From the Primary Menu, select the top "Tools" option, then "Enhancement Requests". This will prompt you to provide and create a printed form you can fax to us.

Thank you for all your continued support, great ideas, and assistance.

God Bless, *Hal Goodall*

Daily Back-ups DON'T BE SORRY!



Many clients send us bad backups!

It's much better to find this out now before you need to rely on it.

We are glad to check your back up **Free of Charge**. Please be sure your backups are working!

Send us your CD, DVD, Zip Drive, or Rev Back Up for a Free evaluation.....**(no tapes please)**. We recommend you do this on a quarterly basis.

