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May 2008

## **Sending NPI only May 23 Deadline Additional Information**

### **Industry-Wide Enforcement of the National Provider Identifier (NPI) Compliance Date**

On and after May 23, 2008, providers **MUST** begin using *only* their **NPI** (National Provider Identifier) on all HIPAA electronic transactions and paper claims submitted. All claims submitted after this deadline that have both NPI numbers and Legacy numbers or Legacy numbers only will be rejected. CMS (Centers for Medicare and Medicaid Services) is now requesting that providers begin to submit test claims without legacy/PIN numbers as currently used to begin to test claims and processing systems with NPI numbers only. After providers have *first* submitted claims containing both NPI number(s) and legacy identifiers and those claims have been processed correctly, Medicare urges you to next send a small batch of claims with only the NPI in the primary provider fields.

### **Removing your Legacy Carrier ID Numbers in PowerSoftMD**

- 1) From the Utility Menu select the “**Insurance Carriers**” option.
- 2) Use the Yellow “**Search**” button to locate your Medicare Carriers.
- 3) Select each carrier one at a time; then from the “Insurance Carrier Definition” screen click the **Green “Docs”** button on the bottom right hand side of the screen.
- 4) Clear fields 24I, 24J, 32b, and 33b. When you click on 24I you will get a pop up list, don’t select anything from the list, then just press the “**Del**” key on your keyboard. This will clear the field. Do this for all the doctors listed.
- 5) Click the blue “**Save/Exit**” button. Remember to this for all Medicare Carriers.

### **Removing Referring Doctor UPIN Numbers from Patient Detailed Insurance Screens (Field 17a on HCFA)**

- 1) From the Utility Menu select the “**Referring Doctors**” option.
- 2) Use the “**Next Num**” button on the bottom of the screen to go through each Doctor and click on the UPIN fields, then use the “**Del**” key to delete the UPIN Information. You **do not** have to press the “Save” button each time; it automatically saves when you scroll forward.
- 3) After you have gone thru all the Referring Doctor records, use the top “**Tools**” option on the Referring Doctor screen, and select “**Update Detailed Ins Screens**”, the password is “SECRET”.