

# PowerSoftMD Enhancements 2017

05/07/2017

**0018** There is a new EMR report to calculate and list the number of patients refusing portal access over any range of days. From the “Reports Menu”, select “EMR Reports Menu”, then “**Patients Refusing Portal Access**”.

**0017** There is a new EMR report to calculate the number of patients seen over any range of days and how many were sent secure electronic messages. Optionally you can list the patient’s names. From the “Reports Menu”, select “EMR Reports Menu”, then “**Patients Sent Secure Messages**”.

04/28/2017

**0016** On patient’s Insurance screens you can now enter an optional Date the Insurance was verified.

CO - Pay		<b>COPAY \$30</b>	<b>HUMANA</b>
10	01	2016	04282017
Last Real Claim		Last Estimate	Date Verified

**0015** On both the “Posting Charges” and “Payment Posting” screens you can click the top toolbar “**Tools**” option, then select “**CoPay Update**” to update a patient’s CoPay amount. In addition, on the “Payment Posting” screen you can click on the flashing CoPay amount field to update it. As you might know, on the “Posting Charges” screen if you click on the flashing CoPay amount field it will be used to enter the CoPay Amount in the proper fields for you.

Payment Posting Detail Breakdown

Clear Find Print Tools Window Widen Grid

Print Find Prev

1

2

3

NE FRED

First Name

COPAY \$30

12 PRUDENTIAL

UnPaid

mePaid SecPaid Adjust PatPaid Amt

04/14/2017

**0014** On the SOAP Note screen there is a top Icon “QForms” that lets you quickly open Quick Forms with a single click.

S.O.A.P. Notes :

CopyNote New Cancel Clear Undo Re

ipt Sched Print QForms Lock Exit

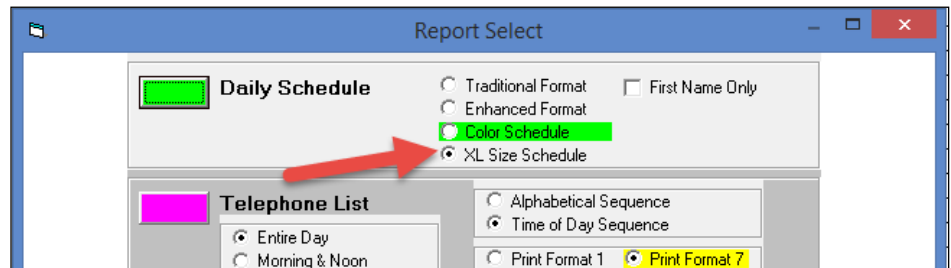
# PowerSoftMD Enhancements 2017

**04/04/2017**

**0013** On the Schedule if you mark an appointment as “Left Msg” and they call back and confirm you can quickly click the “Confirm” button to mark it as confirmed without removing the “Left Msg” status.

**04/02/2017**

**0012** If you are using the new Schedule format with extended size time slots, there is a new print option to print all the characters. From the Schedule select the top “Print” option, then “Schedule & Reports” next set the “XL Size Schedule” option, and use the “Daily Schedule” button



**02-28-2017**

**0011** There is a new Advanced Utility function you can run to update the First Visit Dates on all the patient’s General screens. If the patient’s First Visit Date is **blank** or **01012999** and they have charges posted to their ledger their First Visit date will be updated. To run this Utility go to the “**Advanced Utility Menu**”, select “**Global Changes/Flags/Ins**”, then select the magenta colored “**Change First Visit Dates**” button.

**0010** When canceling an appointment for a patient, if they appear to have multiple appointments for the same day, even on different schedules, a warning will be displayed showing you the other appointments.

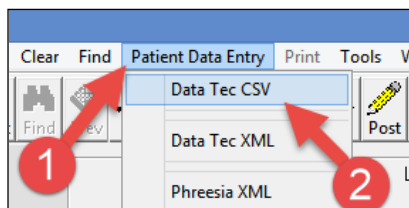
**0009** On the Patients Full Ledger Display screen under the “Tools” and then “Options” you can customize screen field sizes. This is typically NOT recommended, and is usually only used in severe cases with RDP (remote desktop) where the screen isn’t being displayed properly.

**02-26-2017**

**0008** On a patient’s General screen if you set up a patient’s **Alternate Billing Address**, a label “**Alt Bill Addr**” will automatically blink on the left side of the screen. You can click on the flashing label to update the Alternate Billing Address, or use the top toolbar “**Windows**” option, then “**Billing Address**” to create it in the first place.

## PowerSoftMD Enhancements 2017

**0007** You can import basic patient demographics from a standard CSV file. For example CSV files created by a page on your website. You can import the demographics from either the patient **Full Add Screen** and/or from the Patient's **General screen**. Select the top toolbar "**Patient Data Entry**", and then select "**Data Tec CSV**". Once on the Import Patient Info window, select one of the import files on the right, change any info on the left you want, if it matches the patient you are wanting; press the Save/Exit button. If you are using this feature from the General screen, only fields that were originally blank on the General screen will be filled in.



This screenshot shows the 'Import Patient Info - CSV' window. It contains fields for patient demographics: First Name (Larry), Last Name (Johnson III), Street (8093 Grand Ave Apt 5), City (MIAMI), State (FL), Zip Code (33180), Birth Date (09151989), Sex (M), Phone Home (305 555-1111), Work (305 555-2222), and Cell (305 555-1212). There is a checkbox for 'Delete CSV File after Use' and buttons for 'Cancel' and 'Save/Exit'. On the right, a list of CSV files is shown: '11262016\_001.csv' and '11262016\_002.csv'. Red arrows with numbers 1, 2, and 3 point to the CSV file list, the 'Save/Exit' button, and the 'Delete CSV File after Use' checkbox respectively.

**02-24-2017**

**0006** The Additional Demographics screen stays on top and allows you to change patient phone numbers without having to go back to the General screen.

**02-19-2017**

**0005** The Schedule Name Search window has a new field you can use called "**Text Search**". You can fill this in to search any string within a Patient's Name and/or General Screen. Examples are: Phone Numbers, Email Address, Street Address, etc. In this example we used the phone number. Note: The matches will be listed in account number order, not alphabetically.

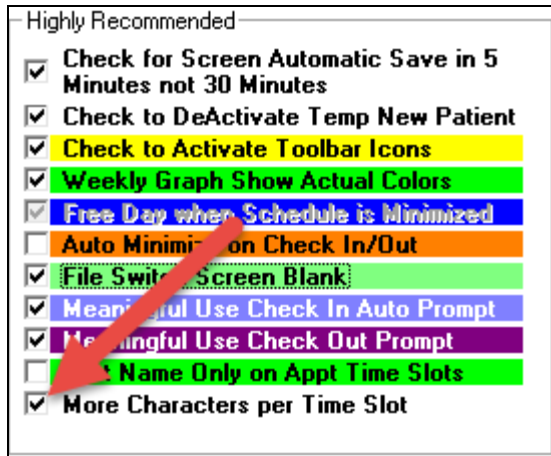
This screenshot shows the 'Patient Name Search' window. It has a search bar with the text '5431299' entered. Below the search bar is a table with columns: Last Name, Acct#, or SSN; First Name; Social Sec Num; Acct Num; Age; Birth Date. The table contains two rows of data: ARMSTRONG NEIL U (444-33-5555, 00009, 47, 0523190) and ARMSTRONG PAT (444-32-1212, 00277, 45, 08231971). Red arrows with numbers 1 and 2 point to the search bar and the table respectively. At the bottom, there are buttons for 'Search', 'Select Name', 'Hold Acct#', and 'Remember Name'.

## PowerSoftMD Enhancements 2017

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01-29-2017

**0004** On the Non-Browse Schedule you can specify to be able to enter **more characters per time slot** (up to 42). Set this option from the **Top of the Schedule** screen, select “**Utilities**”, then “**Utility Options Menu**”, next “**Set Scheduling Options**”, then check “**More Characters per Time Slot**”.



01-19-2017

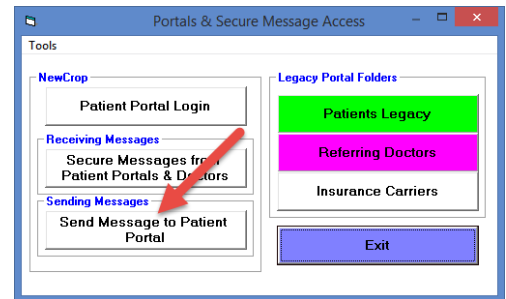
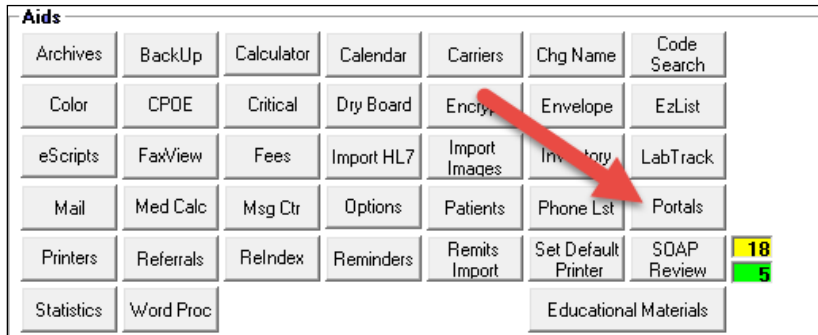
**0003** When using the “**SOAP**” button on the **Posting** screen to enter procedures from the SOAP Note screen, there is a new button called “**View SOAP Note**” that lets you view the SOAP Note for the date of service you have highlighted.

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# PowerSoftMD Enhancements 2017

01-03-2017

**0002 NewCrop eScript Users** have a new feature to allow you to send messages to a patient's portal including attaching any document from the patient's documents folder. From the Primary Menu Select the **"Portals"** button, next select **"Send Message to Patient Portal"**, on this screen you can find the desired patient, enter a subject, use the **"Select Attachment"** button if you want to send a document, and enter a text message.



**Send Message to Patient Portal**

Send Find Exit

Acct: 00002 Name: FLINTSTONE FRED E DOB: 05171990

Email Portal Address: freddie@cartoonnetwork.net

Subject: Lab Results - ABC Medical User ID: HALG

Pop Up List Password: XXXX

Attachment: \\Pathology\LabResults12152016.pdf

Select Attachment

Message: ABC Medical LTD

Please review your lab results in the Attached File  
Call our office if you have any questions  
Phone:(818) 555-1212

Thank you

Pop Up List

# PowerSoftMD Enhancements 2017

01-02-2017

**0001** You can specify a new option to only place the **patient's First Name** and account number on the **Schedule**. Printed reports will still show the patient's complete name. If you leave the Schedule up on the screen in the operator's office it will be more private. To set this option from the **Top of the Schedule** screen, select "**Utilities**", then "**Utility Options Menu**", next "**Set Scheduling Options**", then check "**First Name Only on Appt Time Slots**".

Highly Recommended

- ☒ Check for Screen Automatic Save in 5 Minutes not 30 Minutes
- ☒ Check to DeActivate Temp New Patient
- ☒ Check to Activate Toolbar Icons
- ☒ Weekly Graph Show Actual Colors
- ☒ Free Day when Schedule is Minimized
- ☐ Auto Minimize on Check In/Out
- ☐ File Switch Screen Blank
- ☒ Meaningful Use Check In Auto Prompt
- ☒ Meaningful Use Check Out Prompt
- ☒ First Name Only on Appt Time Slots

10:00AM	FRED	{2}
:15	EXCISION	
:30	.....	