PowerSoftMD Enhancements 2021

12/04/2021

0030 The Full Add Patient screen has a new option that lets you copy an existing patient's info to make a new patient. Before you add them a second time you could change their last name to denote a new record for the same patient. For example, if you had patient "Jack J. Smith" you could create patient "Jack J. Smith-Z'. On the _Full Add Patient_ screen, click the top toolbar "_Copy_" option, then "_Copy Patient Demographics_".

11/18/2021

0029 A new option has been added to the SOAP Note screen to allow for Doctors, NP's, and PA's to enter and view confidential notes for patients. You will need to activate this option on the user's security definition checking the option "_Access Confidential Notes_". Once this is set and the Doctor, NP, or PA is logged in, there will be a new button on the bottom left of the SOAP Note screen labeled "_Confidential_". These notes are not part of the patient's medical record and are stored encrypted for added security. If a patient has any confidential notes, this button will automatically be highlighted.

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11/14/2021

0028 A new option has been added to scheduling to let staff enter Vital Signs directly from the schedule without having to open a patient's EMR Profile or SOAP Note screens. Click on the patient's appointment name entry then click the magenta "_Add Options_" button, then click "_Vital Signs_".

0027 The EMR Vital Signs screen have been enhanced to make it easier to enter Metric measurements for Height, Weight, Head Circumference, and Temperature.

11/04/2021

0026 A new help feature makes our Internet Technical Notes easy to access. From the Primary Menu select the top toolbar "_Help_" option, then select "_Technical Notes_".

10/13/2021

0025 On the Full Patient Add screen there is a new option you can select to prevent the Insurance CoPay selection window from popping up when adding a patient with Insurance Info. On the "_Add Patient_" screen, select the "_Defaults_" button, then check the option labeled "_Don't Pop Up CoPay Window_".

0024 On the Post Charges screen as you know when you click on some specific types of Places of Service (POS Field) a Hospital/Referring Doctor Information window pops up. You can now use the Ctrl-H keys to pop up this screen regardless of the POS Code, in addition you can still use the top toolbar "Window" option then "Hospital/Ref Doc Info" option.

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10/07/2021
0024 Scheduling: When canceling an appointment, if you use the light red "_Leave on Screen Mark as NoShow color Red_" button, any service listed on time slot 2 will remain on the screen preceded with "NoShow". Also, if the appointment takes up 3 slots or more the cancelation code number will be included in time slot 3, i.e. "NoShow #3". This works better if you have the schedule set to use "_More Characters per Time Slot_". You can activate this option by selecting the top toolbar "Utilities", then "Utility Options Menu, then "Set Scheduling Options", and then checking "_More Characters per Time Slot_".

9/28/2021
0023 When using the Patient's "Additional Demographics" screen, if it comes up in the "Browse" mode, you can simply click on the blinking "Browse" mode label to exit the browse mode. If you don't want it to default to the browse mode you can use the top toolbar "_Tools_" option, then click the new option labeled "_Default Browse Mode off_".

0022 There is a new Advanced Utility option to let you clear or blank out all patient social security numbers on their General screens. Many practices are no longer using social security numbers and to help prevent against identity theft may wish to remove them. From the Advanced Utility Menu you would use the "_Global Changes/Flags/Ins_" option, then select "_Clear All SSN from General screens_".

9/24/2021
0021 The Open Charges Report from the Monthly Reports Menu has a new option to add the CPT Code Category onto the transaction detail lines. Select the option labeled "_Add Cat Num to Transaction Detail_".

7/21/2021
0020 You can create and store _Quick Form_ letters for a patient in a new special "_Private_" folder that is not consider part of their medical record and will not be included when you export a patient's EMR information. This could be used for keeping a history of collection letters you send patients, etc.
- To create them, on the _Quick Forms_ screen just check "_Store in 'Private' Letters Folder_".
- To view them from the "_Mini Letters_" display screen, check "_Access Letters in 'Private' Folder_".
- There is also a new option on the "General" screen to open the "Mini Letters" display screen, select the top toolbar "_Window_" option then "_Mini Letters_".

7/20/2021
0019 If you are in an Insurance Contract where they agree to pay you specific amounts for specific procedures; now you can Track if they are paying the amount they agreed to pay.
1) Create an Insurance Payment Profile for the specific Carrier.
- From the Utility Menu select, "Ins Payment Profile"
- When prompted enter the Carrier Number
- Fill in the column labeled "Profile Amount" with the contracted amount for each charge
  (If any procedures are not contracted, just leave their amounts blank).
2) Periodically run a report for any date range to see charges that have been paid for and the
    amounts paid don't match the contracted amounts.
- From the Reports Menu, select Management Reports.
- Select and run the "Ins Payment Profile Comparison" report.

6/29/2021
0018 Employee Time Clock enhancements:
- If an employee times in, then within 2 minutes times in again, they will be given a warning to double check it wasn't by accident.
- If an employee forgets to time out from the day before they will be allowed to time out for the previous day without having to supply the time override password (even if one exists).

06/21/2021
0017 You can now press the F11 key to close the Immediate Notes windows on patient screens. Naturally, you can still use the Exit button or the Red "X" button.

06/14/2021
0016 A new "Patient Search by Criteria" report field is available labeled: "Original Referral Source Type". It lets you find patients based on their General screen "OrgSrc" field contents.

0015 A new referral report is available that gives you the statistics based on the "OrgSrc" field from the General screen. From the Reports Menu select Monthly Reports then set the date range on the right that you want, next click the Referral Analysis option "Original Source (7)", and then run the Report.

0014 On the General screen there is a new field you can use to indicate the original source of a new patient. It's labeled "OrgSrc" and can contain a 3-character code. When you click on the field a window will pop up where you can optionally create a list of the 3-character codes and their descriptions.
Examples: INT – Internet,
        WOM – Word of Mouth,
        GOL – Google, etc.

05/31/2021
0013 When using Quick Forms, 3 new symbols are available: &firstname &lastname and &midinitial
These variables provide the upper and lower case versions of &fname and &lname

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05/07/2021
0012 The _Post Charges Screen_ has a new set of _Arrow buttons_ to the left of the Charge Code Lines. These buttons let you move Charge Lines around easily.

05/01/2021
0011 There is a new Management report to show a log anytime someone used the "_Set Alternate Posting Date_" feature. From the Management Report Menu select the "_Posting Date Reset Log_" button.

04/27/2021
0010 Then Employee Time Clock has been enhanced. Depending on if you are Timing In or Timing Out, the background color of the screen changes and a large label is displayed "_Time In_" or "_Time Out_" to make it clearer what action you are performing.

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04/21/2021
0009 There is a new report you can run to look for individual charges that might not have been submitted to insurance. From the Reports Menu, select Management Reports, then click the "_ElecClaim Submit Audit_" button. This only considers claims submitted electronically. If you use the report, we recommend that you contact Data Tec and have us review how to best use and understand this new tool.

0008 There is a new option on the **Post Dates of Service Info** Screen (the DOS Screen) you can set to eliminate being asked to mark all items as paid when a patient's balance becomes zero or a credit. From the top toolbar "Tools" option select "Options" then you can check labeled: "_Check to Disable Mark All Items Paid Prompt_". If a balance becomes zero or a credit charges will not be prompted and charges will not be automatically be marked as paid.

0007 There is a new option in the **Payment Posting Screen** you can set to eliminate being asked to mark all items as paid when a patient's balance becomes zero or a credit. From the top toolbar "Tools" option select "Options" then you can check "_Disable Prompt to Mark All Items Paid with Zero Acct Balance_". If a balance becomes zero or a credit charges will not be prompted and charges will not be automatically be marked as paid.

0006 There is a new posting option you can set to control if items are marked paid automatically. on the **Posting Charges Screen**, open the top toolbar "Tools" option, then select "Options Setup". You can check the new option "_Don't Mark any Charge Paid that can be sent to insurance_".

If you check this option then even if the amounts paid on the charge make the amount owed to zero or credit, if the charge hasn't been sent to insurance it won't be marked "PAID". This will not affect charges that are marked as "NONE" in the Insurance Print column on the fee schedule, because these items would never be sent to insurance anyway.

03/10/2021
0005 Three new vital sign values can be entered.
- Weight Length Percentage
- BMI Percentage
- Head Circumference Percentage

02/25/2021
0004 On the Payments Posting screen when posting insurance payments, if you use one of the "_Select Remits_" buttons the type of insurance payment will automatically be changed to "_E_" for Electronic Transfer. If you don't like this new feature, you can disable it by selecting the top toolbar "Tools" then "Options", and then checking "Don't Automatically make Payment type "E" for Remits".

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0003 There is a new option on the Primary Menu, _Protect PDF_, that lets you; encrypt a PDF with any password you want to supply. If you do this before emailing a PDF, be sure NOT to put the password in the email, just call or fax them the password.

Aids							
Archives	BackUp	Calculator	Calendar	Carriers	Chg Name	Code Search	Color
CPOE	Critical	Dry Board	Encrypt	Envelope	EzList	eScripts	FaxView
Fees	Import HL7	Import Images	Inventory	Labels 3 Across	LabTrack	LabTrack2	Mail
Med Calc	Msg Ctr	NC Labs	Options	Patients	Phone Lst	Portals	Printers
Protect PDF		ReIndex	Reminders	Remits Import	Send Email	Set Default Printer	SOAP Review
Statistics	StopWatch	TestPrinter	Texting	Word Proc		Educational Materials	

02/22/2021
0002 There is a new option from the patient's Insurance screen when you use the _Archives_ button. The option is labeled "_Restore Archived Info_". If you use this option to resubmit a claim, you will need to use it twice; once to submit the old claim, then a second time to restore the patient's current insurance information.

02/12/2021
0001 A new report is available from the Management Reports menu. It's called "Unique Number of Patients Seen Per Carrier". It gives the number of unique patients that were seen over any period of time per Insurance carrier. For example: a patient seen ten times, counts as one.