



Electronic Remittance Setup & Training

- ___ 1) Contact your Claims Clearinghouse and have them show you how to download the **“835 Remittance”** text files to your computer.
- ___ 2) Watch these two Videos (remember you can use either a computer speaker or headset)
Go to: www.powersoftmd.com/Videos02.htm then watch the following 2 topics
 - Remittance Importing** (2 Minutes)
 - Posting Remittances** (3 Minutes)
- ___ 3) Once you have **completed steps 1 & 2** above, fill out the information below and Fax it to Data Tec at **(636) 230-6801** to schedule a Free 20-minute Training Session.
Note: There is additional important information to learn that IS NOT in the videos.

Please Print Clearly Using Bold Ink and then Fax to: (636) 230-6801

Practice Name

Contact Name

Phone Number

Fax Number

Preferred Training Times & Dates

Day of Week	Time of Day	Date	Time of Day	Date
Tuesday				
Tuesday				
Thursday				
Thursday				